



General

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Administration Buildings Service Washington, DC 20405

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MAR 12 1981

Mr. Don I. Wortman
Deputy Director for Administration
Designated Safety and Health Official
Central Intelligence Agency
Washington, DC 20505

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FILE: *Pers-16*

Dear Mr. Wortman:

In order to carry out some of your Executive Order 12196 responsibilities as the Designated Safety and Health Official for your organization, you and your staff may need to coordinate with the Public Buildings Service of the General Services Administration (GSA). So that efficient and effective communications can be accomplished, two documents are enclosed which may assist you.

One attachment is a newly published amendment to the Federal Property Management Regulations (41 CFR 101-20.109) concerning GSA Accident and Fire Prevention Standards. This amendment meets requirements of GSA under Subpart E, 29 CFR 1960.34(a)(6). Paragraphs 11 and 12 should be of particular interest since implementing actions by your organization are probably needed.

To aid efficient communications, a list is also attached of the GSA Accident and Fire Prevention program contacts. The list contains the three contacts for program policy in our Central Office, and the regional office contacts for operational interests concerning facilities and space.

You may wish to provide these enclosures to your safety and health offices. If there are any policy questions you may have, please don't hesitate to call my Director of Accident and Fire Prevention, O. R. Maisch at 566-1464.

Sincerely,

JACK L. PACKARD
Assistant Commissioner
for Buildings Management

Enclosures